Castle Cary Town Council
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DRAFT MINUTES OF PROPERTY & INFRASTRUCTURE COMMITTEE MEETING
held on Monday 24 August 2026 at 7.00pm

Councillors present: David Gill (Chair), Linda Ball, Margaret Bebbington, Philippa Biddlecombe, David Bright, Judi Morison, Trevor Oats, Pek Peppin, Angela Piggott
In attendance: Lisa Davis
4 members of the public

Before the meeting started, David Gill reminded all Councillors of the Civility and Respect pledge that has been approved by CCTC.

Public session

Residents spoke about issues with mobility scooter access in and around the town and raised concerns about the dangers when trying to cross the road in some places.

The meeting started at 19:06

2026

PI10 Apologies for absence
Apologies were received from Gavin Crisp.

PI11 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).
There were no declarations of interest.

PI12 Approval of Minutes of Properties & Infrastructure Committee meeting on Monday 22nd June 2026
RESOLVED: It was proposed and unanimously agreed that the minutes of the meeting on 22nd June be approved to be signed by the Chair at a later time.

PI13 To nominate and elect a Vice Chair and agree Committee membership
RESOLVED: it was proposed and unanimously agreed that Philippa Biddlecombe would be Vice Chair of the Properties and Infrastructure Committee

PI14 To review the action points from the last meeting It was noted that a response is still awaited from British Heart Foundation regarding the defibrillator and that a date is still to be confirmed for the sponsored walk to raise funds for this project.

PI15 Pavilion & Donald Pither Memorial Field

a) **Update on Pavilion project** Funding applications had been unsuccessful to date so the Pavilion group are re-visiting the design, scope and costs. A meeting with the Architect and Clubs is due to take place on 26 August.

PI16 Infrastructure

a) **To discuss email from Somerset Council re: road sign at The Triangle** Somerset Council received a request from a Templecombe resident regarding the road sign at The Triangle.
RESOLVED: it was proposed and unanimously agreed that the road sign is part of the charm of the town and is not for sale

b) **To discuss email from Somerset Council re: bench at Station Road**
RESOLVED: it was agreed that a new bench should be installed, that the material is to be agreed and that APC would be asked to contribute 50% of up to £750

c) **To discuss email from Somerset Council re: potential sites for devolution**
RESOLVED: it was proposed and unanimously agreed that the land at Maggs Lane should be transferred but that the other sites proposed would not be suitable

d) **To discuss email from resident re: 20mph limit signs** the Town Clerk reported that Somerset Council had advised that the repeater signs had been installed in line with the criteria. It was noted that the sign near Hanover Court was overgrown and that the owners should be contacted.

Action 262408/1: Town Clerk

e) **To discuss email from resident re: mobility scooter access** the Town Clerk reported that Somerset Council had advised that an assessment would need to be undertaken and an application submitted to drop kerbs. Residents who were at the meeting offered to assist with marking problem areas on a map to be submitted to Somerset Council. It was suggested that it would be useful to know how many mobility scooter users there are in Castle Cary / Ansford.

Action 262408/2: Town Clerk / Deputy Clerk / David Gill

f) **To discuss Castle Cary Becoming a Watermark town** Philippa Biddlecombe gave an update following a meeting with Wessex Water and outlined the Watermark scheme. Some Councillors were supportive of the initiative, although others raised concerns. It was agreed to invite Wessex Water to attend a meeting to discuss further.

Action 262408/3: Town Clerk

g) **To discuss comments from Meet the Councillors session regarding parking** the comments were noted and it was agreed to contact Somerset Council regarding possible junction protection at the junction opposite Hanover Court.

h) **To note guidance regarding watering of trees and hanging baskets following the implementation of the hosepipe ban in the Wessex Water area** Noted

PI17 Market House

a) **Update on Market House project** There was no update

b) **To consider quotes for replacement fire escape door at the Market House**
RESOLVED: it was proposed and unanimously agreed to accept the quote from Neil Gorry

c) **Update on proposed installation of external stairlift** Philippa Biddlecombe reported that a response was awaited from the fire service regarding requirements and a meeting was planned for 1 September to agree the documents to be submitted to Planning.

d) **Update on picture and display hanging in Assembly Room** Pek Peppin reported that a digitised copy would cost £150 but only lasts for 10 years.

PI18 Cemetery

a) **To review Cemetery Regulations** It was agreed to check the requirements for rubbish with the new changes that come into effect in 2027.
RESOLVED: it was proposed and agreed (7 – for, 2 – abstained, 0 – against) to re-adopt the Cemetery Regulations subject to checking the requirements regarding rubbish

b) **To agree charges and process for plaques for Cemetery memorial wall**

RESOLVED: it was proposed and agreed (8 – for, 1 – abstained, 0 – against) to accept the process proposed by the Deputy Clerk and agree a charge of £120 per plaque

PI19 Play area

a) To consider quotes for see saw repairs / replacement

RESOLVED: it was proposed and unanimously agreed to accept the quote to replace the springs

PI20 Community Resilience update there was no update

PI21 Community SpeedWatch

a) SpeedWatch reports – to note Noted

PI22 Utilities contracts

a) To agree review of contracts for supply of utilities at Town Council buildings It was agreed that the Town Clerk and Deputy Clerk would review the contracts

Action 262408/4: Town Clerk / Deputy Clerk

The meeting closed at 20.23

The next meeting of the Properties and Infrastructures Committee will be held on Monday 26th October 2026 at 7.00pm. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 15th October 2026.