**Castle Cary Town Council**
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# MINUTES OF PROPERTY & INFRASTRUCTURE COMMITTEE MEETING
**held on Monday 22 June 2026 at 7.00pm**

**Councillors present:** David Gill (Chair), Linda Ball, Margaret Bebbington, Philippa Biddlecombe, David Bright, Gavin Crisp, Trevor Oats, Pek Peppin, Angela Piggott
**In attendance:** Lisa Davis

Before the meeting started, David Gill reminded all Councillors of the Civility and Respect pledge that has been approved by CCTC.

**The meeting started at 19:00**

**2026**
**PI01 Apologies for absence**
Apologies were received from Judi Morison.

**PI02 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).**
There were no declarations of interest.

**PI03 Approval of Minutes of Properties & Infrastructure Committee meeting on Monday 27th April 2026**
**RESOLVED:** It was proposed and agreed (8 – for, 0 – against, 1 – abstained) that the minutes of the meeting on 27th April be approved to be signed by the Chair at a later time.

**PI04 Action points from previous meetings** None.

**PI05 Pavilion & Donald Pither Memorial Field**

a) **Update on Pavilion project** There was no update. Philippa Biddlecombe reported that there were concerns about funding as applications had been unsuccessful to date. A meeting would be arranged to discuss the way forward.
b) **Discuss report on basketball astro and further actions** a risk had been noted regarding the surface of the basketball court.
**RESOLVED: it was proposed and unanimously agreed to monitor the use of the court and any further deterioration and consider future requirements as part of the Pavilion project**

**PI06 Infrastructure**

a) **To discuss email from Ansford Parish Council regarding positioning of SID on Churchfield Drive** APC would like to place a SID at Churchfield Drive. It was noted that the land is owned by the Bowls Club so no permission was needed from the Town Council. Councillors would prefer the SID to be sited on Station Road once the sinkhole works have been completed as it was felt that is a longer term concern.

**RESOLVED: it was proposed and agreed (8 – for, 0 – against, 1 – abstained) that CCTC were happy in principle but felt that the bigger problem is on Station Road and that the SID would be better sited there.**

b) **To discuss costs for the defibrillator and bleed kit and the refurbishment of telephone box on the Pitching** Philippa Biddlecombe reported that a recent grant application had been successful but the amount offered was much less than applied for. Trevor Oats agreed to arrange a sponsored walk to fundraise towards the costs and offered to paint the phone box. David Bright agreed to check if the defibrillator could be gifted through a charity.

***Action 262206/1: Trevor Oats***
***Action 262206/2: David Bright***

**RESOLVED: it was proposed and unanimously agreed to use the income received from the solar panels at Millbrook Hub towards the costs**

c) **To discuss letter from resident regarding vandalism** a letter from a resident regarding damage caused to their property in the town centre was noted. Robert Brown had responded to the resident to suggest that the Town Council employ Police staff to work in Castle Cary. The Town Clerk had followed this up with Avon and Somerset Police but no response had been received to date.

**PI07 Market House**

a) **Update on Market House project** there was no update.
b) **To consider plan and quotes for replacement fire escape door at the Market House** it was agreed to defer this item as the quotes had not yet been received.
c) **To consider quotes for rear fire escape stairlifts** it was agreed that more investigation work was needed to look at any potential changes to the door and also to check the fire regulation requirements. This would be discussed further at the next meeting.

***Action 262206/3: Philippa Biddlecombe/Pek Peppin/Town Clerk***

d) **To consider quote for two extra pendant light fittings and dimmer switch in Billiard Room**
**RESOLVED: it was proposed and unanimously agreed to accept the quote for extra pendant light fittings in the Billiard Room**
e) **To consider quote for replacement LED bulbs in the Billiard and Assembly Rooms**
**RESOLVED: it was proposed and unanimously agreed to accept the quote for replacement LED bulbs in the Billiard and Assembly Rooms**
f) **To discuss glass door for Museum and LBC application** The Market House group had agreed in principle to look into this. It was agreed that Judi Morison would speak to the Architect and ask for a detailed design.

***Action 262206/4: Judi Morison***

g) **To discuss picture and display hanging in Assembly Room** Pek Peppin circulated suggestions for the Assembly Room. It was agreed to bring back additional information regarding costs and sizes to the next meeting.

***Action 262206/5: Pek Peppin***

h) **To consider quote for waterproofing stone wall of Shambles** It was agreed to obtain a second quote for the works and monitor the leak before making a decision about the waterproofing.

**P108 Cemetery**

a) **To consider quote for Cemetery Chapel LED bulbs** This item was deferred as the quote had not yet been received.

**P109 Approved Contractor Register**

b) **To discuss Approved Contractor Register** It was noted that this would sit alongside the Financial Regulations and it was agreed that David Gill and Philippa Biddlecombe would work with the Deputy Clerk to produce a draft for consideration at the next meeting.

***Action 262206/6: David Gill/Philippa Biddlecombe/Deputy Clerk***

The meeting closed at 20.26

The next meeting of the Properties and Infrastructures Committee will be held on Monday 24th August 2026 at 7.00pm. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 13th August 2026.