

I am writing to request information under the Freedom of Information Act 2000. This request concerns hospitality, gifts, external funding and in-kind support. Please provide the following information:

1. A copy of your Hospitality Register for the last 2 years.

Castle Cary Town Council do not have a Hospitality Register.

2. If no hospitality register is maintained please provide a list of all hospitality offered to councillors and/or staff since 1 April 2024. In addition, please include any offers of hospitality offered for future events in FY 25/26. For each entry please include:

Date

Description of gift or hospitality received

Approximate value

Name of councillor or staff member

Reasons for accepting or declining

Nothing has been declared by any Town Councillors since 1 April 2024.

Point 7 on the Register of Interests form asks Town Councillors to disclose the receipt of any gifts or hospitality with an estimated value of at least £25. The completed forms can be found on the CCTC website [Who Are We? - Castle Cary](#)

3. Details of all payments/donations made to CCTC accounts from external organisations since 1 April 2024. For each payment, please include:

Name of donating organisation/company

Date

Amount

Reason for accepting

Date on which the council or relevant committee voted to accept it

- Various local groups and charities - £2,315.16 coffee morning donations that are allocated to the Market House project (April 2024 – March 2026)
- Cary Cares - £2,281 for electricity costs at Millbrook Hub (April 2024 – March 2026) [Approved-CCTC-Minutes-Full-Council-20th-March-2023.pdf](#)
- Yeovil Archaeological and Local History Society - £100 donation towards Market House project (June 2024)
- Caryford Hall - £50 donation from Hidden Gardens event towards Market House project (June 2024)
- Castle Cary Gardening Association - £100 donation from plant sale towards Market House project (June 2024)

- The Newt - £10,000 donation towards Market House project (February 2025)
- Highfield House - £50 donation towards hanging baskets (September 2025)
- The Newt - £3,526.92 contribution towards car park compensation scheme payments made by CCTC to Somerset Council (October 2025) [Approved-CCTC-Minutes-Full-Council-20th-October-2025.pdf](#)
- Castle Cary Commerce Association - £2,100 contribution towards hanging baskets in the town centre (November 2025) [Approved-minutes-Finance-Management-Committee-10th-November-2025.pdf](#) and [Approved-CCTC-Minutes-Full-Council-17th-November-2025.pdf](#)
- The White Hart - £100 donation towards hanging baskets (December 2025)
- Stonewood - £100 donation towards hanging baskets (January 2026)
- Battens - £250 donation towards new Pavilion project (March 2026)
- John Boyd Textiles - £100 donation towards new Pavilion project (March 2026)
- The Newt - £10,000 donation towards new Pavilion project (March 2026)

4. Details of all payments/donations expected into CCTC accounts from external organisations in FY25/26. For each payment, please include:

Name of donating organisation/company

Date expected

Amount

Reason for accepting

Date on which the council or relevant committee voted to accept it.

Included in question 3 above

5. Details of all works, services, or in-kind contributions carried out by organisations on behalf of CCTC since 1 April 2024. For each instance please include:

Organisation or company providing the work

Date carried out

Estimated value of work carried out

Reason for accepting

Date on which the council or relevant committee voted to accept it.

SLR provided two members of staff for one day for Cary's Christmas events in 2024 and 2025 at no charge. Estimate 10 hours per person per event at £20 per hour per person = £800 (it should be noted these events are run by Cary's Christmas Group and not CCTC but are supported by CCTC and several Town Councillors offer their time to organise / run the event)

6. Details of all works, services, or in-kind contributions expected to be carried out by organisations on behalf of CCTC in FY25/26. For each instance please include:

Organisation or company providing the work
Date expected to be carried out
Estimated value of work
Reason for accepting
Date on which the council or relevant committee voted to accept it.

Included in question 5 above

7. Details of monies that passed through CCTC accounts on behalf of another organisation or group since 1 April 2024. For each instance please include:

Dates received and disbursed
Amounts
Source of funds
Intended recipient
Purpose of the transaction

Cary's Christmas

Reports attached show income and expenditure relating to Cary's Christmas. All monies are held in a reserve by CCTC on behalf of the Cary's Christmas group.

Cary in Bloom

Payments received as follows:

March 2025 - £349.23 raised at coffee morning (March 2025)

April 2025 - £300 donation from The Newt

March 2026 - £150 grant from CCTC

Payments made as follows:

July 2024 - £62.57 to Helloprint for flyers

February 2025 - £39 to Penny Steiner for living wall supplies

March 2025 - £87.71 to Helloprint for Scarecrow Festival leaflets

June 2025 - £73.93 to Helloprint for flyers

June 2025 - £24.41 to Amazon for plates, cups and napkins for judges visit

July 2025 - £152.98 to Helloprint for Scarecrow Festival maps

July 2025 - £36 to Dowdings for apple juice for judges visit

August 2025 - £54.93 to Penny Steiner for expenses

September 2025 - £156.06 to Penny Steiner for expenses

March 2026 - £161.47 to Helloprint for flyers

Youth provision – SES LCN area

Grant received from SALC for youth provision in the SES LCN area held by CCTC on behalf of Castle Cary Town Council, Bruton Town Council, Milborne Port Parish Council and Wincanton Town Council.

Payments received as follows:

July 2024 - £17,500 from SALC

July 2025 - £17,500 from SALC

Payments made as follows:

June 2024 - £4,200 to Youth Connect South West for youth provision

August 2024 - £4,134 to Youth Connect South West for youth provision

November 2024 - £4,167 to Youth Connect South West for youth provision

February 2025 - £4,167 to Youth Connect South West for youth provision

July 2025 - £4,167 to Youth Connect South West for youth provision

August 2025 - £4,450 to Youth Connect South West for youth provision

November 2025 - £4,308 to Youth Connect South West for youth provision

February 2026 - £4,308 to Youth Connect South West for youth provision

- 8. Details of monies that are expected to pass through CCTC accounts for the benefit of another organisation or group in FY 25/26. For each instance please include:**

Amounts

Source of funds

Intended recipient

Purpose of the transaction

Included in question 7 above

- 9. If possible, please also provide an indication of the staff time taken to process this request.**

9 hours