

The Town Council is made up of up to thirteen elected unpaid members who all live within the parish and represent the town on various matters.

Full council is usually held on the third Monday of the month at 7.00pm at The Market House. The public is very welcome to attend and we encourage comments to be made during the open session part of every meeting.

Town Councilors are always available to hear your views or to answer questions on any subject relating to the town. Please contact the Town Clerk who will put you in touch with Councillors as appropriate.

The council works with other principal authorities and can report issues such as flooding, planning concerns, overgrown trees, footpaths, drainage, road issues, street signage, and speeding to the relevant authorities on your behalf.

Castle Cary Town Council

Town Councillors:

Linda Ball
Margaret Bebbington
Philippa Biddlecombe
David Bright
Dave Gill
Gavin Crisp
Judi Morison
Trevor Oats – Chair
Pek Peppin
Angela Piggott

Somerset Councillors:

Henry Hobhouse –
henry.hobhouse@somerset.gov.uk

Kevin Messenger –
kevin.messenger@somerset.gov.uk

Contact Us

Lisa Davis - Town Clerk
The Market House,
Market Place, Castle Cary,
BA7 7AH
Phone: 07780 635013
Email: town.clerk@castle-cary.gov.uk
www.castle-cary.co.uk

Updated July 2026



**CASTLE CARY
TOWN
COUNCIL**

Parishioners are welcome at all formal meetings of the Council. You are entitled to share your views on any item on the agenda with your Town Council so that we can represent you well.

You should let your council know if anything in the town is of concern so that action can be considered on your behalf.

This leaflet gives you advice about speaking at Town Council meetings. Please contact the Town Clerk for any additional information.

Q1 At which meetings may I speak?

All public meetings of the council provide an opportunity for members of the public to speak.

Q2 How will I know when to speak?

A public question session is held at the start of each meeting. The chair may also adjourn the meeting and invite public comments at their discretion.

Q3 Are there items I may not discuss?

Matters that are confidential or commercially sensitive may not be addressed in public. This includes personnel matters.

Q4 How do I know what is on the agenda?

The agenda is published on the website ahead of the meeting. Past minutes are also available online.

Q5 How do I arrange to speak?

Please contact the clerk prior to the meeting or raise your hand when the chair invites the public to speak. Questions must address a specific item.

Q6 What should I say?

The council prefers you to identify yourself and state your concern briefly and clearly.

Q7 For how long may I speak?

You will be allowed a maximum of three minutes. At the discretion of the chair you may be allowed slightly longer in exceptional circumstances. You will not be able to speak once the Town Council meeting has commenced.

Q8 May several people present a comment together?

Yes. You may find it useful to get together with other residents to present your view or even choose a spokesperson to ensure that you do not exceed your time allowed.

Q9. May I raise an issue that is not on the agenda?

Yes, but we may not be able to give a full response at that time.

Q10 Can I provide written or visual information?

Yes, this material must be given to the clerk a week before the meeting for circulation to councillors.

Q11 Can I record meetings?

Photographing, recording, broadcasting or transmitting of a meeting by any means is not permitted without the Council's prior consent.

Q12 Will the council respond to my concerns?

Yes, on a case by case basis. If an item is not on the agenda no decision can be made at that meeting. The council may not be able to respond to your question immediately, perhaps some additional research is required, so please leave us with your contact details.

Q13 When will a decision be made?

There is no given timescale for the decisions but please feel free to contact the clerk a week after the meeting if you wish to have an update.