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**MINUTES OF FINANCE AND MANAGEMENT COMMITTEE MEETING**

**held on Monday 8<sup>th</sup> June 2026 at 7.00pm**

**Present:** Gavin Crisp (Chair), Margaret Bebbington, Philippa Biddlecombe, David Bright, Dave Gill, Judi Morison, Trevor Oats

**Clerk:** Lisa Davis

**The meeting started at 19:00**

**2026**

**F010 Apologies for absence**

Linda Ball, Pek Peppin and Angela Piggott had all sent their apologies.

**F011 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).**

None

**F012 Minutes of the Finance and Management Committee meeting held on 11<sup>th</sup> May 2026 to be signed by the Chair.**

**RESOLVED:** it was proposed and agreed (6 – for, 0 – against, 1 – abstained) to approve the minutes of the meeting on 11<sup>th</sup> May 2026

**F013 To nominate and elect a Vice Chair and agree Committee membership**

**RESOLVED:** it was proposed and unanimously agreed that David Bright would be Vice Chair of the Finance and Management Committee

**F014 To review action points from previous meetings** None

**F015 To note the Year to date budget report** The Year to date budget report up to 31/05/2026 was reviewed and the key points noted. It was agreed that the Town Clerk and David Bright would look at options to export the data into an Excel spreadsheet to include a traffic light system to assist Councillors with budget forecasting.

***Action 261105/1: Town Clerk /David Bright***

**F016 Annual Governance and Accountability Return**

a) To approve section 1 of the Annual Governance and Accountability Return

b) **RESOLVED:** it was proposed and unanimously agreed to approve section 1 of the Annual Governance and Accountability Return

c) To approve section 2 of the Annual Governance and Accountability Return

**RESOLVED:** it was proposed and unanimously agreed to approve section 1 of the Annual Governance and Accountability Return

d) **To note Internal Audit comments and agree any actions** The Internal Audit report was noted and actions regarding the data audit, website accessibility link and data protection policy were agreed.

**F017 To agree delegated authority to the Town Clerk to negotiate arrangements for the management of Fairfield with the Responsible Finance Officer & Acting Proper Officer of Ansford Parish Council.**

**RESOLVED: it was proposed and unanimously agreed to agree delegated authority to the Town Clerk to negotiate arrangements for the management of Fairfield with the Responsible Finance Officer & Acting Proper Officer of Ansford Parish Council.**

The meeting closed at 7.47pm

The date of the next Finance and Management Committee meeting will be Monday 13<sup>th</sup> July 2026. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 2<sup>nd</sup> July.