Castle Cary Town Council
The Market House
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NOTICE OF MARKETING AND COMMUNICATIONS COMMITTEE MEETING
All Town Councilors are hereby summoned to the following meeting, to be held at 7.00pm on Monday 27th July 2026 at The Market House, Castle Cary, BA7 7AH

Signed on behalf of the Council
Catrin Loxton, Marketing & Communications Administrator
Date: 22nd July 2026

Before the meeting, there will be a public session to enable people to ask questions of the Committee and make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda Item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

2026

MCC15 **Apologies for Absence**

MCC16 **Declarations of interest**. Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct, and to note the grant of dispensations made by the town clerk in relation to the business of this meeting.

MCC17 **To approve the minutes of the Marketing and Communications Committee meeting held on Monday 29th June 2026 to be signed by the Chair at a later time.**

MCC18 **To review the action points from the last meeting**

MCC19 **Marketing and Communications**

a) Marketing and Communications Administrator update report
b) To agree a suitable location for a replacement noticeboard.
c) To discuss arrangements for alternative Christmas tree decorations in the town centre in 2026.
d) To discuss marketing campaign and meet the councillors sessions for recruitment of new Town Councillors and Town Council election in 2027

MCC20 **Market House / Volunteers update**
a) Volunteer update

MCC21 **Events**
a) Fun fair (11th – 18th October 2026) - to agree the charge for the use of Fairfield (previously £425 plus VAT)

MCC22 **Newsletter**
a) To discuss the removal of the APC article within the newsletter.

MCC23 **Markets**
a) Report from Market Manager

The next meeting of the Marketing & Communications Committee will be held on Monday 28th September at 7.00pm. Any items for inclusion on the agenda should be forwarded to the Marketing and Communications Administrator by Thursday 17th September 2026.