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**MINUTES OF FINANCE AND MANAGEMENT COMMITTEE MEETING**

**held on Monday 11<sup>th</sup> May 2026 at 7.00pm**

**Present:** Judi Morison (Chair), Margaret Bebbington, Philippa Biddlecombe, Gavin Crisp, Trevor Oats, Angela Piggott

**Clerk:** Lisa Davis

**The meeting started at 19:00**

**2025**

**F001 Apologies for absence**

Frances Alden, Linda Ball, David Bright and David Gill had all sent their apologies.

**F002 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).**

None

**F003 Minutes of the Finance and Management Committee meeting held on 9<sup>th</sup> March 2026 to be signed by the Chair.**

**RESOLVED:** it was proposed and agreed (3 – for, 0 – against, 3 – abstained) to approve the minutes of the meeting on 9<sup>th</sup> March 2026

**F004 To review action points from previous meeting** There was no update

**F005 To note the Year to date budget report** The Year to date budget report up to 31/03/2026 was reviewed and the key points noted.

**F006 To approve earmarked reserves** The reserve movements were reviewed and key points noted.

**RESOLVED:** it was proposed and unanimously agreed to approve earmarked reserves as at 31/03/2026

**F007 To confirm agreement between CCTC and Museum regarding funding of work undertaken by Culture Force (Step One)** it was noted that although the contract with Culture Force had not been signed and the grant application had been rejected by Heritage Lottery Fund (HLF) that the agreement between CCTC and the Museum regarding funding of the work undertaken was still needed for audit trail purposes.

**RESOLVED:** it was proposed and unanimously agreed that Trevor Oats would sign the agreement on behalf of CCTC

**F008 To review the Privacy Policy**

**RESOLVED:** it was proposed and agreed (5 – for, 0 – against, 1 – abstained) to re-adopt the Privacy Policy

**F009 To consider grant application from South Somerset Community Accessible Transport (CAT Bus)**

**RESOLVED: it was proposed and unanimously agreed to approve a grant of £2,500 to South Somerset Community Accessible Transport (CAT Bus)**

The meeting closed at 7.35pm

The date of the next Finance and Management Committee meeting will be Monday 8<sup>th</sup> June 2026.  
Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 28<sup>th</sup> May.