Castle Cary Town Council
The Market House
Market Place
Castle Cary
BA7 7AH
Telephone: 01963 359631
Email: town.clerk@castle-cary.gov.uk
Website: www.castle-cary.co.uk

NOTICE OF FINANCE AND MANAGEMENT COMMITTEE MEETING
All members of the Finance and Management Committee are hereby summoned to the following meeting, to be held at 7.00pm on Monday 8th June 2026 at the Market House, Castle Cary, BA7 7AH

Signed on behalf of the Council **Lisa Davis, Town Clerk**
Date: 3rd June 2026

Before the meeting there will be a public session to enable people to ask questions of the Council and make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

2026

F010 Apologies for absence.

F011 Declarations of interest. Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct, and to note the grant of dispensations made by the town clerk in relation to the business of this meeting.

F012 To approve the minutes of the Finance and Management Committee meeting held on 11th May 2026 to be signed by the Chair

F013 To nominate and elect a Vice Chair and agree Committee membership

F014 To review action points from previous meetings

F015 To note the Year to date budget report

F016 Annual Governance and Accountability Return
a) To approve section 1 of the Annual Governance and Accountability Return
b) To approve section 2 of the Annual Governance and Accountability Return
c) To note Internal Audit comments and agree any actions

F017 To agree delegated authority to the Town Clerk to negotiate arrangements for the management of Fairfield with the Responsible Finance Officer & Acting Proper Officer of Ansford Parish Council.

The date of the next Finance and Management Committee meeting will be Monday 13th July 2026. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 2nd July.