



MINUTES OF FINANCE AND MANAGEMENT COMMITTEE MEETING

held on Monday 9th March 2026 at 7.00pm

Present: Judi Morison (Chair), David Bright, Gavin Crisp, Trevor Oats

Clerk: Lisa Davis

The meeting started at 19:00

2025

F087 Apologies for absence

Frances Alden, Margaret Bebbington, Philippa Biddlecombe, David Gill, Pek Peppin and Angela Piggott had all sent their apologies.

F088 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).

None

F089 Minutes of the Finance and Management Committee meeting held on 9th February 2026 to be signed by the Chair.

RESOLVED: it was proposed and unanimously agreed to approve the minutes of the meeting on 9th February 2026

F090 To review action points from previous meeting Gavin Crisp reported that he had researched alternative savings accounts and recommends Hampshire Trust Bank. A report would be presented at the next Full Council meeting to agree the setting up of new accounts and the amount to transfer.

Action 260309/1: Gavin Crisp

F091 To note the Year to date budget report

The Year to date budget report up to 28/2/2026 was reviewed and the key points noted.

F092 To note completion of internal audit visits one and two and audit reports Noted

F093 To agree charges for newsletter sponsorship and advertising for 2026-27

RESOLVED: it was proposed and unanimously agreed to approve the charges for newsletter sponsorship and advertising for 2026-27

Judi Morison formally thanked the Marketing and Communications Administrator for her hard work with advertising and sponsorship.

F094 To consider grant application from Castle Cary and District Museum

RESOLVED: it was proposed and unanimously agreed to recommend approval of a grant of £150 subject to more detail regarding costs of the equipment

Action 260309/2: Town Clerk

- F095 To consider grant application from Dorset and Somerset Air Ambulance** It was agreed that a completed grant application form to support the request was needed before this could be considered further.
- F096 To consider adoption of IT Policy**
RESOLVED: it was proposed and unanimously agreed to adopt the IT Policy with an amendment to the 'contacts' section
- F097 To agree to write off outstanding debt**
RESOLVED: it was proposed and unanimously agreed that the outstanding debt relating to a newsletter advertisement would be written off due to the closure of the business
- F098 Somerset Council devolution of assets/services**
a) **Update** There was no update. It was noted that there are issues with many of the pavements in the town centre. The Town Clerk reported that Somerset Council still complete three-monthly inspections and repairs to those that meet the threshold for repair.
- F099 Exclusion of Press and Public** To consider exclusion of press and public for remainder of the meeting under *Public Bodies Admissions To Meetings Act 1960*, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.
RESOLVED: it was proposed and unanimously agreed to exclude the press and public for the remainder of the meeting.
- F0100 Tuesday market**
a) **To discuss additional payment to Market Manager**
RESOLVED: it was proposed and unanimously agreed to make an additional payment to the Market Manager

The meeting closed at 8.06pm

The date of the next Finance and Management Committee meeting will be Monday 13th April 2026. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 2nd April.