Castle Cary Town Council
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MINUTES OF EXTRAORDINARY PROPERTIES AND INFRASTRUCTURE MEETING
held on Tuesday 7th April 2026

The meeting took place at The Market House, Market Place, Castle Cary, BA7 7AH

Town Councillors attending: Philippa Biddlecombe (Chair), Fran Alden, Linda Ball, Gavin Crisp, David Gill, Trevor Oats, Pek Peppin and Angela Piggott

In attendance: Terena Isaacs, 2 members of the public

The meeting started at 7.00pm

Open session

Two members of the museum committee VN and JB spoke about the grant funding process and application to Heritage Lottery Funding to date and explained the importance for CCTC to support the process as this gives weight to the application. Also the museum is a tenant so the funding applications need to be in the name of Castle Cary Town Council, this does not meanthough that theTown Council will be responsible to pay any costs.
The Museum have paid the first stage in engaging a professional grant funder (Helen Horler) and advised that future applications, if Stage 1 is successful will need to be made through CCTC.
Stage 2 costs will be included in any future application for funding..

2026

PI01 To receive apologies for absence
Apologies from David Bright, Margaret Bebbington and Judi Morison.

PI02 Declarations of interest. Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct, and to note the grant of dispensations made by the town clerk in relation to the business of this meeting
None

PI26 Market House project
a) To consider contract between Culture Force and CCTC
b) To consider agreement between CCTC and Museum regarding funding of work undertaken by Culture Force (Step One)

Full discussion had regarding the contracts. TO felt there are still discrepancies within the contract that need to be reviewed by a legal person to ensure the council is not put at risk. Once the contract has been reviewed the council is willing to sign the contract. This is in relation to stage 1 with stage 2 being considered in the future.

Proposal Subject to a legal review the council is willing to sign the stage 1 contract.
Proposed by TO **Seconded by** DG **Vote** unanimous
Meeting closed at 7.21pm