Castle Cary Town Council
The Market House
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MINUTES OF PROPERTY & INFRASTRUCTURE COMMITTEE MEETING
held on Monday 27 October 2025 at 7.00pm

Councillors present: Philippa Biddlecombe (Chair), Margaret Bebbington, Gavin Crisp, David Gill, Judi Morison, Trevor Oats, Pek Peppin and Tom Trouton
In attendance: Lisa Davis

Before the meeting started, Philippa Biddlecombe reminded all Councillors of the Civility and Respect pledge that has been approved by CCTC.

The meeting started at 19:00

2025

PI09 Apologies for absence
Apologies were received from Franes Alden, Linda Ball, Angela Piggott.

PI10 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).
There were no declarations of interest.

PI11 Approval of Minutes of Property & Infrastructure Committee meeting on Tuesday 26th August 2025
RESOLVED: It was proposed and agreed (7 – for, 0 – against, 1 – abstained) that the minutes of the meeting on 26th August be approved to be signed by the Chair at a later time.

PI12 Action points from previous meetings
Philippa Biddlecombe reported that the allotment fence was on hold as the Allotment Association are considering a hedge instead.
It was agreed to defer any works on the clock at the Market House until the scaffolding is up and the works would be included as part of the wider Market House project.
It was noted that CCTC did not have sight of the A371 report regarding the pedestrian crossing produced in March 2024 until August 2025.

PI13 Pavilion & Donald Pither Memorial Field
a) Update on Pavilion project There was no further update.

PI14 Infrastructure
a) To discuss re-painting of fingerpost signs Trevor Oats offered to co-ordinate the removal and re-painting of the fingerpost signs one at a time. It was agreed to ask SLR for a cost to remove the signs and re-install them and also if they would be able to paint the Horsepond sign in situ.

b) **To consider adopting the phone box next to the Market House and the installation of a defibrillator** Philippa Biddlecombe reported that the phone box had now been de-commissioned.
RESOLVED: it was proposed and unanimously agreed to contact BT to adopt the phone box for the purpose of housing a defibrillator and bleed kit. The defibrillator, bleed kit and associated costs to adopt and install the equipment would be included in the 2026/27 budget.
Philippa Biddlecombe reported that a request had been received from the Fire Station regarding CCTC covering the cost of replacement of defibrillator pads.
RESOLVED: it was proposed and unanimously agreed that CCTC would fund the replacement pads and would include £250 in the 2026/27 budget to fund further pads should the need arise.

c) **To consider request from Castle Cary Community Library to add the library building to the register of assets of community value**
It was noted that there is three and a half years left on the lease for the building and that the attic space is currently used as a Museum store.
RESOLVED: it was proposed and unanimously agreed to request that the building is added to the register of assets of community value.

PI15 Market House

a) **Update on Market House project** Pek Peppin reported that there is a need to find a consultant to work on the proposals to enhance the Museum. Philippa Biddlecombe reported that the kitchen units had been delivered and flooring samples were being collected.

b) **To consider quotes for works to resolve the issues with the chimney in the Billiard Room**
RESOLVED: it was proposed and unanimously agreed to accept the quote from Neil Gorry

The meeting closed at 8.08pm

The next meeting of the Properties and Infrastructures Committee will be held on Monday 23rd February 2026 at 7.00pm. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 12th February 2026.