



MINUTES OF FINANCE AND MANAGEMENT COMMITTEE MEETING

held on Monday 12th January 2026 at 7.00pm

Present: Judi Morison (Chair), Philippa Biddlecombe, David Bright, Robert Brown, David Gill, Trevor Oats, Tom Trouton

Clerk: Lisa Davis

In attendance: 3 members of the public

The meeting started at 19:00

2025

F054 Apologies for absence

Frances Alden, Linda Ball, Margaret Bebbington, Gavin Crisp, Pek Peppin and Angela Piggott had all sent their apologies.

F055 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).

There were no declarations of interest.

F056 Minutes of the Finance and Management Committee meeting held on 8th December 2025 to be signed by the Chair.

RESOLVED: it was proposed and agreed (2 – for, 0 – against, 5 – abstained) to approve the minutes of the meeting on 8th December 2025

F057 To review action points from previous meetings None

F058 To note the Year to date budget report

The Year to date budget report up to 31/12/2025 was reviewed and the key points noted. David Bright queried various budget lines so explanations were provided by Judi Morison and the Town Clerk.

F059 To consider quote for flooring in Billiard Room

RESOLVED: it was proposed and unanimously agreed to accept the quote and proceed with works in April subject to grant funding and Environmental Health Officer approval

F060 To consider quote for electrical works to install a defibrillator in the phone box

RESOLVED: it was proposed and unanimously agreed to accept the quote and proceed with works in April and to include in the application for grant funding

FO61 To consider quote for works to install an additional toilet at the Market House

RESOLVED: it was agreed to accept the quotes for electrical, plumbing and building works to install an additional toilet. The costs would be funded from the Market House Project reserve as works need to be completed before the Museum re-opens

F062 Somerset Council devolution of assets/services

a) **Update** There was no update.

F063 Exclusion of Press and Public To consider exclusion of press and public for remainder of the meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.

RESOLVED: it was proposed and unanimously agreed to exclude the press and public for item F064a) only

F064 Staff salaries

a) **To agree the Scale Points and pay rates for staff for 2026/27**

RESOLVED: the Scale Points and pay rates for staff for 2026/27 were proposed and unanimously agreed

F065 Audit, Financial Governance and Budget Scrutiny

a) **Specific questions for Officer response** Questions raised by Robert Brown were discussed and it was agreed that the Town Clerk would provide a written response.

Action 261201/1: Town Clerk

The meeting closed at 8.11pm

The date of the next Finance and Management Committee meeting will be Monday 9th February 2026. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 29th January.