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**MINUTES OF FINANCE AND MANAGEMENT COMMITTEE MEETING**

**held on Monday 10<sup>th</sup> November 2025 at 7.00pm**

**Present:** Judi Morison (Chair), Margaret Bebbington, Philippa Biddlecombe, Gavin Crisp and Trevor Oats

**Clerk:** Lisa Davis

**The meeting started at 19:00**

**2025**

**F034 Apologies for absence**

Frances Alden, David Gill, Angela Piggott and Tom Trouton had all sent their apologies.

**F035 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).**

There were no declarations of interest.

**F036 Minutes of the Finance and Management Committee meeting held on 8<sup>th</sup> September 2025 to be signed by the Chair.**

**RESOLVED:** it was proposed and agreed (3 – for, 0 – against, 2 – abstained) to approve the minutes of the meeting on 8<sup>th</sup> September 2025

**F037 To review action points from previous meetings** Philippa Biddlecombe agreed to contact Nick Weeks regarding the arrangements for the solar panels at Millbrook Hub.

**F038 To note the Year to date budget report**

The Year to date budget report up to 31/10/2025 was reviewed line by line and noted.

It was agreed that the contribution from The Newt towards the car park compensation payments for 2025-26 would be moved to an earmarked reserve.

It was noted that the waste collection charges have increased significantly this year. Market traders and hirers would be reminded to remove their rubbish when using the Market House. It was agreed that the cost of the new kitchen equipment would be funded from the Market House project reserve.

Castle Cary Commerce Association had confirmed that they would contribute £2,100 towards the cost of the hanging baskets for 2025. It was agreed to follow up on the offer of an additional contribution from a local business and any shortfall would be taken from earmarked reserves.

It was noted that batteries had been donated for the Christmas trees.

**F039 To discuss budget requests for 2026/27** It was noted that budget holders had met to discuss the budget for 2026/27. It was agreed that the Clerk would produce a list of budget options for projects / one off expenditure for 2026/27 for further discussion at the next Finance Committee meeting.

- F040 To agree contractors to be used for works related to the Market House project**  
**RESOLVED:** it was proposed and unanimously agreed to use the suggested contractors for works related to the Market House project.
- F041 To discuss request from Care4Cary for contribution towards Landscape Architect planning appeal attendance**  
It was noted that CCTC had already paid £1,000 towards the cost of the production of the landscape report.  
**RESOLVED:** it was proposed and agreed (4 - for, 1 – abstained, 0 – against) that CCTC would not contribute towards the cost of the Landscape Architect planning appeal attendance.
- F042 To consider quotes for replacement projector for the Shambles**  
**RESOLVED:** it was proposed and unanimously agreed to accept the quote from Zen Computers.
- F043 Somerset Council devolution of assets/services**  
a) **Update** There was no update.

The meeting closed at 8.23pm

The date of the next Finance and Management Committee meeting will be Monday 8<sup>th</sup> December 2025. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 27<sup>th</sup> November.