



Castle Cary Town Council
The Market House
Market Place
Castle Cary BA7 7AH
Telephone: 01963 359631
Email: town.clerk@castle-cary.co.uk
Website: www.castle-cary.co.uk

MINUTES OF CASTLE CARY TOWN COUNCIL MEETING

held on Monday 21st July 2025 at 7.00pm

Present: Trevor Oats (Chair), Judi Morison, Margaret Bebbington, Philippa Biddlecombe, David Gill, Pek Peppin, Angela Piggott, Andrew Lane, Gavin Crisp

In attendance: Terena Isaacs (Deputy Clerk)
Cllr. Henry Hobhouse
Cllr. Kevin Messenger
3 members of the public

Before the meeting started, Trevor Oats reminded all Councillors of the Civility and Respect pledge that has been approved by CCTC.

Open session

No questions asked

The meeting started at 19:00

2025

TC33 Apologies for absence

Linda Ball and Tom Trouton had sent their apologies.

TC34 Declarations of personal or pecuniary interests

None

TC35 To approve the minutes of the Town Council Meeting held on Monday 16th June to be signed by the Chair at a later time.

RESOLVED: it was proposed and agreed unanimously to approve the minutes of the Town Council Meeting held on Monday 16th June.

TC36 Community Safety and Security update

a) Crime report from Avon and Somerset Police Crime report received and presented to the committee. The Chair confirmed that he and the clerk had also had a successful meeting and updated the committee.

TC37 To receive reports, updates and correspondence:

a) Henry Hobhouse and Kevin Messenger (Somerset Councillors) Henry Hobhouse reported he had submitted signatures for both Castle Cary and Ansford parishes for the joining of the town and parish council to become one. He confirmed the process and expected the election would take place in July 2026 for a new council in 2027.

b) To receive a report from the Town Council representative for Caryford Hall (DG) Report had been circulated in advance of the meeting

c) To receive a report from the Town Council representative for Castle Cary Museum (PP) Pek Peppin reported £200 match funding had been received from the Newt for the coffee morning. Which was gratefully received. Work experience student from Wells was a great success and the exhibition of objects from Taunton went well.

d) To receive an update on Local Community Network (LCN) (JM) A report had been circulated in advance of the meeting

e) To receive an update on youth provision (JM) A report had been circulated in advance of the meeting

f) Update on Key Objectives/Projects National Lottery Heritage fund (NLHF). After a phone call to them I submitted a Project Enquiry and was invited to a Teams meeting online. This they cancelled at 2 hours' notice. It was rescheduled by them, invitation sent out... and on the day the NLHF members failed to turn up. No reason or apology given. I then sent in an Expression of Interest enquiry for a larger amount and was told I would hear from them within 20 working days which is the end of this month.

g) To review action points from previous meetings all actions completed from previous meeting

TC38 Chairs' Report

a) To discuss procedures and processes Trevor Oats circulated details in advance of the meeting. Questions raised answered during the meeting.

b) Correspondence

i) Letter from Somerset Council regarding Parish Preparedness survey – to agree who will complete survey Proposed Philippa Biddlecombe and Judi Morison to complete survey – Unanimous

ii) **Email from Devito's circus – to note** noted

Committee Reports, Recommendations & Progress on Major Projects

TC39 Planning Committee & Neighbourhood Plan

a) Planning Committee update report - Trevor Oats provided an update and confirmed the Neighbourhood Plan meeting is 9th August. Kevin Messenger updated the committee on what he'd been doing for Castle Cary

b) To consider the list of applications received, detailed Below

Application No.	Proposal	Application details	Outcome
25/01465/HOU	First floor dormer extension	7 Park Avenue Castle Cary Somerset BA7 7HE	Proposed by MB to support application Seconded by DG 7 for 2 Abstained
25/00384/FUL and 25/00385/LBC	Redevelopment of existing commercial buildings and yards at Shatwell Yard and existing dwelling at Dairy Cottage, including demolition and replacement of buildings and conversion of existing buildings to provide 18 hotel suites, family suite at Dairy Cottage, and ancillary services, function room, and associated access, parking and landscaping, including	Shatwell Yard Shatwell Lane Yarlington Wincanton (GR:365825/130216)	Noted

	new access, reception, and parking area for existing adjacent hotel.		
25/01554/TCA	Notification of intent to Fell No. 1 Tree within a Conservation Area. T1 - Eucalyptus.	The Pines North Street Castle Cary Somerset BA7 7AY	Noted

c) To note public consultation for residential development on land north of Burfitt Road, Castle Cary - noted

TC40 Properties and Infrastructure Committee

a) Properties and Infrastructure Committee update report - report circulated in advance of the meeting. Drains discussed due to issues and delays.

Proposed by MB and seconded by PB for Lisa to contact Keir and Somerset Council.

Unanimous

Action: Town Clerk

b) Update on Market house (PP) Pek Peppin updated the committee

c) Update on Pavilion Project (PB) no update, meeting to be arranged

TC41 Marketing and Communications

a) Marketing and Communications Committee update report AP updated the Committee, a report will be provided for the next meeting.

TC42 Finance and Management

a) Budget year to date summary – Judi Morison gave an update

b) To consider funding request from Castle Cary and Ansford Carnival Society – proposed by GC and seconded by PP to be discussed in full at the next Finance Meeting

c) To consider quote for digital mapping system for Cemetery – TI gave details of why a new mapping system is required. JM asked if Parish Online would be able to provide a cemetery map and further quotes needed.

d) Payments - to approve the July 2025 payment schedule for the Town Council and the Donald Pither Trust and to nominate Councillors to verify and authorise payments

RESOLVED: It was proposed and unanimously agreed that the July 2025 payment schedule for the Town Council be approved.

RESOLVED: It was proposed and unanimously agreed that the July 2025 payment schedule for the Donald Pither Trust be approved.

It was agreed that Angela Piggott would check the invoices against the payments

and that Philippa Biddlecombe would execute the payments.

The meeting concluded at 20:12 hours.

The next meeting of the Town Council will be held on Monday 18th August 2025 at 7:00pm. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 7th August 2025.