



MINUTES OF FINANCE AND MANAGEMENT COMMITTEE MEETING

held on Monday 9th June 2025 at 7.00pm

Present: Judi Morison (Chair), Philippa Biddlecombe, Gavin Crisp, Trevor Oats, Pek Peppin, Angela Piggott, Tom Trouton

Clerk: Lisa Davis

The meeting started at 19:00

2025

F001 Apologies for absence

Frances Alden, Linda Ball, Margaret Bebbington and David Gill had sent their apologies.

F002 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).

There were no declarations of interest.

F003 Minutes of the Finance and Management Committee meeting held on 14th April 2025 to be signed by the Chair.

This was deferred until the next meeting.

F004 To review action points from previous meetings

No updates

F005 To nominate and elect a Vice Chair

RESOLVED: it was proposed and unanimously agreed that Gavin Crisp would be Vice Chair of the Finance and Management Committee.

F006 To agree additional authorised signatories for all Town Council bank accounts

RESOLVED: it was proposed and unanimously agreed that Gavin Crisp, Trevor Oats and Tom Trouton would be added to the list of authorised signatories for all Town Council bank accounts.

F007 To note the Year to date budget report

The year to date budget report was not available.

F008 To consider funding for updated Market House project leaflet

It was agreed to wait until a decision had been made about the possible Heritage Lottery funding before updating the leaflet. In the meantime, a pull up banner would be purchased to use at events to promote the project and fundraising efforts.

F009 To agree the terms for the appointment of a fundraiser for the Pavilion project

RESOLVED: it was proposed and unanimously agreed that the fundraiser would receive a percentage of the amount raised.

Judi Morison would circulate the specification to all Town Councillors for information.

Action 250609/1: Judi Morison

F010 To review Adverse Weather Policy

RESOLVED: it was proposed and unanimously agreed to recommend to Full Council that the Adverse Weather Policy is re-adopted

F011 To discuss possible valuation of buildings included on Fixed Asset Register

It was agreed that the Town Clerk would find out more about the implications and what other Town Council's do.

F012 To note Ansford Parish Council decision to reduce contributions towards all costs at Fairfield from 38% to 33% with immediate effect and discuss impact on CCTC

Noted

F013 Somerset Council devolution of assets/services

There was no update

The meeting closed at 7.53pm

The date of the next Finance and Management Committee meeting will be Monday 14th July 2025. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 3rd July.