



MINUTES OF PROPERTY & INFRASTRUCTURE COMMITTEE MEETING

held on Monday 24th February 2025 at 7.00pm

Councillors present: Philippa Biddlecombe (Chair), Linda Ball, Margaret Bebbington, Judi Morison, Trevor Oats, Angela Piggott and Tom Trouton

Clerk: Lisa Davis

In attendance: Neville Hartnell – Castle Cary Football Club

Neville Hartnell thanked CCTC on behalf of Castle Cary Football Club for the grant that was recently awarded and also for the work that had been completed to the dugouts. Neville reported that he had spoken to APC to confirm that the Football Club would not be moving to Maggs Lane and that the club would be fundraising for the new Pavilion as they fully support this project. Caryford Hall had been in touch with the Football Club about using the hall facilities during youth matches at Maggs Lane.

Before the meeting started, Philippa Biddlecombe reminded all Councillors of the Civility and Respect pledge that has been approved by CCTC.

The meeting started at 19:15

2024

PI48 Apologies for absence

Apologies were received from Frances Alden, Pek Peppin and Angela Piggott

PI49 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).

There were no declarations of interest.

PI50 Approval of Minutes of Property & Infrastructure Committee meeting on Monday 25th November 2024

RESOLVED: It was proposed and agreed (5 – for, 0 – against, 2 – abstained) that the minutes of the meeting on 25th November 2024 be approved to be signed by the Chair at a later time.

PI51 Action points from previous meetings

PI52 Pavilion & Donald Pither Memorial Field

a) **Update on Pavilion project** Philippa Biddlecombe reported that a meeting had been arranged with the Architect to look at costings and possible options for fundraising. Trevor Oats agreed to have a discussion with the key stakeholders to move the project forward with a Working Group.

b) **To discuss future plans for Catherines Close toilets due to continuous vandalism** it was noted that no complaints had been received following the closure of the toilets. It was

agreed to continue to use the space for storage but to retain the equipment for a year. A notice would be included in the next edition of the newsletter.

Action 252402/1: Judi Morison

- c) **Update on fixtures board** There was no updated on the fixtures board. It was agreed to contact the Cricket Club and ask when it would be completed.

Action 252402/2: Town Clerk

PI53 Infrastructure

- a) **Update on 20mph limit in Castle Cary and Ansford** It was noted that some South Street residents had raised concerns about the positioning of the 20mph limit signs and the extent of the speed limit.
- b) **To discuss proposed changes to positioning of street furniture near bus shelter at Fore Street** A request had been received from Cary in Bloom 2025 to re-position the street furniture near the bus shelter. It was agreed to ask SLR if they could move the litter bin and grit bin.
- c) **To discuss request for signs to advise drivers that pedestrians may be crossing near junctions** a request had been received from a resident for signs to be erected at junctions in the town. The Town Clerk would contact Somerset Council to identify if there is a policy and/or guidance about pedestrian signage. It was agreed to include some information regarding pedestrian priority in the next edition of the newsletter.
- d) **To discuss issues with access in some areas of the town by mobility scooter users** it was agreed to look at the areas identified and contact Somerset Council as appropriate.
- e) **To note letter from Better Buses about potential funding for bus shelter replacement** It was noted that a letter had been received from Better Buses and that a request had been made to Somerset Council regarding the replacement of the bus shelter on Station Road.
- f) **To discuss potential impact of changes to parking charges in Somerset** Judi Morison reported that Somerset Council are looking at potential changes to parking charges in Somerset.

PI54 Market House

- a) **Update on Market House project** Philippa Biddlecombe reported that a meeting had taken place with the architect. It was agreed that the Billiard Room and kitchen could be completed as the first phase. An Extraordinary meeting would be arranged to discuss the phasing of the project.
- b) **To discuss wall in the Billiard Room remaining open and as a brick finish** it was agreed to remove the rest of the plaster and try to identify where the leak is
- c) **To discuss need for a stonemason to look at the windows in the Billiard Room** Philippa Biddlecombe reported that a quote had been requested to replace the windows as water is coming in. Tom Trouton would pass on contact details for another quote.

PI55 Fairfield

- a) **To discuss Terms of Reference of Fairfield Working Group** unfortunately agreement has yet to be reached about the Terms of Reference by the Working Group. Trevor Oats has written to APC and a response is awaited.

PI56 Hanging baskets

- a) **Update on arrangements for hanging baskets for 2025** Philippa Biddlecombe and Tom Trouton have met with Three Counties Landscaping and agreed the colours and arrangements.

PI57 Traffic Working Group

- a) **To discuss progress to date** there was no update

PI58 Speedwatch

- a) **Update on Community Speedwatch in Ansford / Castle Cary** Philippa Biddlecombe reported that a new volunteer had been recruited.

PI59 Health and Safety

- a) **To review Health and Safety Policy**

RESOLVED: it was proposed and unanimously agreed to re-adopt the Health and Safety Policy

PI60 Urban Tree Challenge

- a) **Update on planting and tender process** Philippa Biddlecombe reported that a response was awaited from Somerset Council regarding the planting of the trees later this year.

PI61 Payments

- a) **Payments - to approve the February 2025 payment schedule for the Town Council and the Donald Pither Trust and to nominate Councillors to verify and authorise payments**

RESOLVED: It was proposed and unanimously agreed that the February 2025 payment schedule for the Town Council be approved.

RESOLVED: It was proposed and unanimously agreed that the February 2025 payment schedule for the Donald Pither Trust be approved.

It was agreed that Margaret Bebbington would check the invoices against the payments and that Philippa Biddlecombe would execute the payments.

The meeting closed at 8.38pm

The next meeting of the Properties and Infrastructures Committee will be held on Monday 28th April 2025 at 7.00pm. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 17th April 2025.