Castle Cary Town Council
The Market House
Market Place
Castle Cary BA7 7AH
Telephone: 01963 359631
Email: town.clerk@castle-cary.co.uk

Website: www.castle-cary.co.uk

NOTICE OF MARKETING AND COMMUNICATIONS COMMITTEE MEETING
All Town Councilors are hereby summoned to the following meeting, to be held at 7.00pm on Monday 24th March 2025 at The Market House, Castle Cary, BA7 7AH

Signed on behalf of the Council
Catrin Loxton, Marketing & Communications Administrator
Date: 24th March 2025

Before the meeting, there will be a public session to enable people to ask questions of the Committee and make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda Item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

2025

MCC61 **Apologies for Absence**

MCC62 **Declarations of interest**. Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct, and to note the grant of dispensations made by the town clerk in relation to the business of this meeting.

MCC63 **To approve the minutes of the Marketing and Communications Committee meeting held on Monday 27th January to be signed by the Chair at a later time.**

MCC64 **To review the action points from the last meeting**

MCC65 **Marketing and Communications**

a) Marketing and Communications Administrator update report
b) Update on umbrellas on the cobbles
c) Update on proposal to change the Town Council logo

MCC66 **Events**

a) Fun on the Field update
b) Circus – to discuss possible support to the donate back scheme for the circus that is planned to take place at Fairfield
c) Update on Somerset Day event on Sunday 11th May 2025

d) Eat Festival - to discuss request to use Fairfield for trader parking on Sunday 13 April 2025
e) To discuss a Pavilion Project Party event on the Donald Pither Memorial Field proposed for Sunday 24th August 2025
f) To discuss a request from Cary in Bloom to use the front of The Market House and ledge behind the Horsepond to display scarecrows for the festival at the end of June and July

MCC67 Markets

a) Report from Market Manager

MCC68 Market House / Volunteers update

a) Volunteer update

MCC69 Newsletter

a) To discuss potential sponsors for the Summer edition

The next meeting of the Marketing & Communications Committee will be held on Tuesday 27th May 2025 at 7.00pm. Any items for inclusion on the agenda should be forwarded to the Marketing and Communications Administrator by Thursday 15th May 2025.