

Castle Cary Town Council

Hanging baskets and troughs

Specification for planting and watering

December 2024

Castle Cary Town Council (CCTC) provide hanging baskets throughout the town centre.

This specification outlines the work required. We require a price for each element of this work to be done in 2025.

Planting and siting of hanging baskets (baskets will be provided by CCTC)

- 59 hanging baskets to be planted with at least four plants using plant types and colours as agreed by Castle Cary Town Council and the contractor.
- Peat-free compost must be used.
- Planting should be with due consideration to the environment ie. water retaining plants.
- It is suggested that the hanging baskets are planted in advance so that they are established before they are put up in the town centre at the end of May but this could vary depending on weather and growth of plants. They should remain until the end of September/early October.

Planting and siting of troughs

- Seven troughs to be planted using plant types and colours as agreed by Castle Cary Town Council and the contractor.
- Peat-free compost must be used.
- Planting should be with due consideration to the environment ie. water retaining plants.
- It is suggested that the troughs are planted in advance so that they are established before they are sited in the town centre at the end of May but this could vary depending on weather and growth of plants. They should remain until the end of September/early October.

Watering

- 59 hanging baskets and seven troughs to be watered three times per week (Monday, Wednesday and Friday) and fed once a week on one of the watering days.

Extra watering

The contractor is required to submit an hourly rate for any extra watering that they may be needed during the contract period.

Contract conditions

The contractor will be liable for any damage caused to property or structures with their equipment.

Please provide a copy of your public liability insurance with your tender and we also require a copy at the time of commencing the contract and each time the insurance is renewed

We require a copy of your Environmental Policy.

We require you to use peat alternatives for all bedding purposes

We require you to look at battery operated tools as an alternative to petrol and diesel machinery.

We expect your staff to be fully trained in all aspects of this contract including competence in using environmentally compatible products.

We require copies of risk assessments for this contract.