



MINUTES OF FINANCE AND MANAGEMENT COMMITTEE MEETING

held on Monday 9th September 2024 at 7.00pm

Present: Judi Morison (Chair), Philippa Biddlecombe, Margaret Bebbington, David Gill, Andrew Lane

Clerk: Lisa Davis

The meeting started at 19:10

2024

F026 Apologies for absence

Frances Alden, Trevor Oats, Angela Piggott and Tom Trouton had sent their apologies.

F027 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).

There were no declarations of interest.

F028 Minutes of the Finance and Management Committee meeting held on 8th July 2024 to be signed by the Chair.

RESOLVED: it was proposed and agreed (3 – for, 2 – abstained, 0 – against) that the minutes of the Finance and Management Committee meeting held on 8th July 2024 are approved

F029 To review action points from previous meetings

No updates

F030 To note the Year to date budget report

The Year to date budget report up to 31/08/2024 was reviewed line by line and noted. It was agreed that the income received this year from the Coronation mugs would be moved into the Market House Project reserve.

F031 To note the budget/precept schedule for 2024-25 and consider any amendments Noted

F032 To approve costs associated with the provision of a football goal at the Donald Pither field It was agreed that the goal would remain in the current position so no costs would be incurred.

F033 To discuss letter from Somerset Council re: Enhanced Highway Maintenance Pilot and Volunteer Training and consider taking part in pilot It was agreed that a recommendation would be taken to Full Council that CCTC take part in the pilot.

F034 To discuss aged debt

RESOLVED: it was agreed that the aged debt relating to APC contribution towards Christmas Trees is written off.

F035 To note rent increase for land used for allotments Noted. The Town Clerk reported that the Allotment Association were aware and happy with the increase.

F036 Analysis of Council Tax levels of Local Precepting Authorities 2024/25 – to note the NALC briefing Noted

F037 Somerset Council devolution of assets/services
a) Update The Town Clerk gave an update on the lease for Millbrook toilets

F038 Exclusion of Press and Public To consider exclusion of press and public for remainder of the meeting under *Public Bodies Admissions To Meetings Act 1960*, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.
RESOLVED: it was proposed and unanimously agreed to exclude the press and public for the remainder of the meeting.

F039 Staff Salaries
To agree process for review of staff salaries
It was agreed that a HR Committee meeting would be convened to review salaries for all staff

F040 Market Manager
To review Market Manager contract
It was agreed that a HR Committee meeting would be convened to review the Market Manager contract.

The meeting closed at 9pm.

The date of the next Finance and Management Committee meeting will be Monday 14th October 2024. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 3rd October.