



MINUTES OF FINANCE AND MANAGEMENT COMMITTEE MEETING

held on Monday 14th October 2024 at 7.00pm

Present: Judi Morison (Chair), Philippa Biddlecombe, Margaret Bebbington, Robert Brown, Trevor Oats, Tom Trouton

Clerk: Lisa Davis

In attendance: 1 member of the public

The meeting started at 19:00

2024

F041 Apologies for absence

Frances Alden, Linda Ball, Dave Gill and Angela Piggott had sent their apologies.

F042 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).

There were no declarations of interest.

F043 Minutes of the Finance and Management Committee meeting held on 9th September 2024 to be signed by the Chair.

RESOLVED: it was proposed and agreed (3 – for, 3 – abstained, 0 – against) that the minutes of the Finance and Management Committee meeting held on 9th September 2024 are approved

F044 To review action points from previous meetings

No updates

F045 To note the Year to date budget report

The Year to date budget report up to 30/09/2024 was reviewed line by line and noted. It was agreed that the cost of the works to remove the staircase would be taken from the Market House project reserve. Formal confirmation was awaited from APC regarding the contribution towards the Christmas trees in the town.

F046 To discuss tender for newsletter delivery it was agreed to discuss this further once the arrangements for 2025/26 had been confirmed.

F047 To discuss possible consultation regarding the use of the precept it was agreed to promote public participation at the Community Conversation on 21st November and to advertise the small grants available in the next newsletter

Action 241410/1: Judi Morison

F048 To discuss charges for community PAT testing it was agreed that a voluntary donation would be requested for PAT testing items for community groups and charities.

F049 To review the Retention of Documents Policy

RESOLVED: it was proposed and unanimously agreed to re-adopt the Retention of Documents Policy

F050 To review the Cookie Policy

RESOLVED: it was proposed and unanimously agreed to re-adopt the Cookie Policy

F051 To note the conclusion of the audit for 2023/24 Noted

F052 Somerset Council devolution of assets/services

a) Update There is no update

The meeting closed at 7.56pm.

The date of the next Finance and Management Committee meeting will be Monday 11th November 2024. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 31st October.