



MINUTES OF PROPERTY & INFRASTRUCTURE COMMITTEE MEETING

held on Monday 29th July 2024 at 7.00pm

Councillors present: David Gill (Chair), Frances Alden, Margaret Bebbington, Judi Morison, Trevor Oats and Angela Piggott

Clerk: Lisa Davis

In attendance: None

Before the meeting started, David Gill reminded all Councillors of the Civility and Respect pledge that has been approved by CCTC.

The meeting started at 19:00

2024

PI01 Apologies for absence

Apologies were received from Philippa Biddlecombe, Andrew Lane, Pek Peppin and Tom Trouton

PI02 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).

There were no declarations of interest.

PI03 Approval of Minutes of Property & Infrastructure Committee meeting on Monday 29th April 2024

RESOLVED: It was proposed and unanimously agreed that the minutes of the meeting on 29th April 2024 be approved to be signed by the Chair at a later time.

PI04 Action points from previous meetings:

The Traffic Working group had not yet shared the data / information collected regarding car park usage.

An update on the meeting regarding the Station footpath had not yet been received.

Action 240729/1: Robert Brown

PI05 To nominate and elect a Vice Chair

RESOLVED: it was proposed and unanimously agreed that David Gill be elected as Vice Chair.

PI06 Pavilion & Donald Pither Memorial Field

a) Update on Pavilion project It was noted that the planning application had been validated and a decision was now awaited.

b) To discuss quote for repairs to the dugouts A quote had been received to replace the roof but it was noted that the Football Club would like to purchase mobile units. It was

agreed to defer discussion pending further information from Castle Cary Football Club and to investigate the possibility of using S106 monies towards the cost of mobile units.

- c) **To discuss issues with anti-social behaviour and vandalism at Catherines Close toilets and consider options** It was noted that escalating costs due to anti-social behaviour and vandalism had meant that there was a need to look at options for the future. It was agreed to consult with the community and to encourage adults to talk to young people about the impact that vandalism and anti-social behaviour has on the wider community. It was agreed that the doors at Catherines Close toilet would be locked from 3.30pm in an attempt to reduce the current issues that occur during the evening.

Action 240729/2: Town Clerk/Marketing and Communications Administrator/Judi Morison/Philippa Biddlecombe

- d) **To discuss quote for removing metal railings at the Basketball area and to consider proposal for replacing with wooden fence**
RESOLVED: it was proposed and unanimously agreed to accept the quote to remove the metal railings at the Basketball area and erect a wooden fence near the track

PI07 Infrastructure

- a) **Pavements – update on works** A date for works to be completed is still awaited, although some minor repairs had been completed following the recent inspection. It was noted that the Town Clerk had queried the method/materials used for the repairs.
- b) **To discuss request for bollards to be installed on the High Street** Following advice from Somerset Council it was agreed that it would not be possible to install bollards on the High Street due to the width of the pavement. It was noted that the opening of the new Co-op would relieve some of the issues.

PI08 Market House

- a) **Update on Market House project** There was no update.
- b) **Update on damp issue in Billiard Room / chimney** Following a meeting with Peter Biggenden from Somerset Council Property team, Trevor Oats had contacted the builders who completed the works to remove the staircase regarding works to enable investigation from inside the Billiard Room. A response was awaited.
- c) **Update on bench to be located on the cobbles** Tom Trouton is looking at a design for two memorial benches.

PI09 Cemetery

- a) **Update on Memorial wall at the Cemetery** Margaret Bebbington and Tom Trouton had met with the Friends of the Cemetery Chapel and agreed the details for the Memorial wall.

PI10 Fairfield

- a) **To discuss request from APC and quote to install fencing at Fairfield** The request from APC was discussed and the initial response was that the Committee would not support the installation of a fence without further information from APC to confirm/evidence the need. It was agreed that a risk assessment to assess the risk of dog bites would be produced.

Action 240729/3: Philippa Biddlecombe/David Gill

- b) **To consider quote for installation of a handrail on zig zag path at Fairfield** the Committee were happy with the quote from SLR as the appointed grounds maintenance contractor, but it was noted from the minutes of their July meeting that APC felt further quotes were needed. It was agreed to defer a decision pending receipt of further quotes obtained by APC.
- c) **To discuss quote and raising the canopy of the trees along the path towards at Fairfield before the table tennis table.**

RESOLVED: it was proposed and unanimously agreed to accept the quote for raising the canopy of the trees along the path at Fairfield.

The works would be completed after the end of September.

PI11 Millbrook Hub

- a) **Update on possible asset transfer of Millbrook Hub** Somerset Council had been in contact about the public toilets. It was noted that the Town Clerk had requested a meeting with Somerset Council to discuss further.

PI12 Litter and dog waste bins

- a) **To discuss letter from Somerset Council regarding Litter Bin and Dog Waste Bin charges 25/26** Trevor Oats agreed to map the details requested.

PI13 Traffic Working Group

- a) **To discuss progress to date** There was no update.

PI14 Speedwatch

- a) **Update on Community Speedwatch in Ansford / Castle Cary** There had been no recent Speedwatch sessions completed at Station Road. It was noted that a further response from the Police is awaited regarding the request to add South Street/North Street.

PI15 Jubilee bench

- a) **Update on Jubilee bench** There was no update

PI16 Community Resilience

- a) **Update on Ansford and Castle Cary Community Resilience group** There was no update.

PI17 The Bramblers

- a) **To note that the first 'Bramblers' volunteer session will take place on Sunday 11th August** Noted and Councillors were encouraged to promote the sessions.

The meeting closed at 8.32pm

The next meeting of the Properties and Infrastructures Committee will be held on Monday 23rd September 2024 at 7.00pm. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 12th September 2024.