



MINUTES OF PROPERTY & INFRASTRUCTURE COMMITTEE MEETING

held on Monday 27th March 2023 at 7.00pm

Councillors present: Philippa Biddlecombe (Chair), Margaret Bebbington, Linda Ball, Steve Evans, Judi Morison, Angela Piggott, Pek Peppin, Rob Worth

Clerk: Lisa Davis

The meeting started at 19:00

2022

PI46 Apologies for absence

Apologies were received from James Camm, Trevor Oats and Tom Trouton.

PI47 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).

There were no declarations of interest.

PI48 Approval of Minutes of Property & Infrastructure Committee meeting of 23rd January 2023

RESOLVED: It was proposed and agreed (6 – for, 2 – abstained, 0- against) that the minutes of the meeting be approved to be signed by the Chair at a later time.

PI49 Action points from previous meetings:

There were no updates.

PI50 Infrastructure:

- a) Horse Pond** Philippa Biddlecombe reported that she is still struggling to get three quotes for the work to replace the sluice gates but she has arranged to meet with two contractors the following week.
- b) Dog poo bins** Steve Evans reported that he had looked at the locations of the dog poo bins in Castle Cary and Ansford to identify possible opportunities for alternative locations. The Town Clerk reported that Somerset Council would be undertaking a review of the litter and dog poo bins and that she had requested that Castle Cary and Ansford were reviewed as one. Philippa Biddlecombe thanked Steve Evans for his work.
- c) Discuss residents parking/potential overnight parking issues** The Town Clerk reported that from 1 April enforcement of car parks would transfer to Somerset Council. No decisions had been made yet regarding the transfer or any future changes to parking orders. Concerns were raised about parking on yellow lines at Salisbury Terrace and also dangerous parking outside the fish and chip shop.

PI51 Properties – Pavilion and Donald Pither Memorial Field

- a) **Discuss feedback from Pavilion consultation** Rob Worth reported that 47 people left their contact details at the public consultation event held on 23 March with a lot of positive and constructive feedback received.
- b) **To discuss vandalism at Catherines Close toilets and possible replacement of door and frame** Philippa Biddlecombe reported that the toilets were currently closed due to vandalism and advised that there may be a need to consider purchasing a stainless steel door and frame.

PI52 Market House:

- a) **Billiard Room** Philippa Biddlecombe advised that the guttering needed to be cleared and repaired and there was a need to cap the chimney. It was agreed that Philippa would contact Stonewood to find out if they would be able to assist.

Action 222703/1: Philippa Biddlecombe

- b) **Discuss purchase of chairs for Assembly/Billiard Room and sale of existing chairs** Samples of chairs had been sourced and it was agreed that Pek Peppin would contact the Architect to discuss further. It was agreed that the existing chairs would be sold once new chairs were purchased.

Action 222703/2: Pek Peppin

PI53 Cemetery

- a) **Update on wind turbine** Philippa Biddlecombe reported that the parts for the turbine had been purchased and would be fitted when the cherry picker was available.
- b) **Discuss the idea of introducing feral cats to the Cemetery** Philippa Biddlecombe reported that the Health and Safety Consultant had suggested introducing feral cats to the Cemetery. It was agreed that Philippa would follow this up and also contact Pitcombe Falconry to ask if a baby owl could be put in the owl box.

Action 222703/3: Philippa Biddlecombe

PI54 Traffic Working Group

- a) **Discuss progress to date and forward plan** There was no update or discussion about the forward plan as Robert Brown was not present so this was deferred to the next meeting. Judi Morison reported that the parking issues at the station have created huge resource problems for the Police and Highways and it is important that GWR get the work completed. Pek Peppin suggested that a letter should be sent to the Minister of Transport to flag the issues at the station and ask that a resolution is reached ASAP.
- b) **Discuss issues with SID** The Town Clerk reported that APC had advised that the SID would be sent back to the supplier for an update.

PI55 Health and Safety

- a) **Update on Fire Safety Inspection, Health and Safety visit and visit by Fire Officers** Philippa Biddlecombe reported that a health and safety visit had been completed to review the fire risk assessment for the Market House, including a review of the risk assessments for the weekly and Vintage markets. The Fire Service had also completed an inspection of the Market House and provided advice regarding fire safety.

PI56 Jubilee bench

- a) **Update on progress with Jubilee bench and tree** The Town Clerk reported her and Tom Trouton had a positive meeting with Abri who agreed to look at options with a second meeting arranged to take place on 5 April.

PI57 On road parking enforcement

- a) **Discuss concerns about on road parking enforcement** Concerns were raised regarding on road parking enforcement and the impact that this is having on town centre shops and businesses.

The meeting ended at 20.26

The next meeting of the Properties and Infrastructures Committee will be held on Monday 22nd May 2023 at 7.00pm. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 11th May 2023.