



Castle Cary Town Council

The Market House

Market Place

Castle Cary

BA7 7AH

Telephone: 01963 359631

Email: town.clerk@castle-cary.co.uk

Website: www.castle-cary.co.uk

NOTICE OF HUMAN RESOURCES COMMITTEE MEETING

All members of the Human Resources Committee of Castle Cary Town Council are hereby summoned to the following meeting on Monday 2nd October 2023, immediately after the Planning Committee meeting (which starts at 7pm) at the Market House, Castle Cary, BA7 7AH

Signed on behalf of the Council

Lisa Davis Town Clerk (note the

clerk for the meeting will be Lisa Newby, Locum Clerk for the Human Resources Committee only)

Date: 6th September 2023

Before the meeting there will be a public session to enable people to ask questions of the Council and make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

2023

HR05 Apologies for absence.

HR06 Declarations of interest. Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct, and to note the grant of dispensations made by the town clerk in relation to the business of this meeting.

HR07 Exclusion of Press and Public To consider exclusion of press and public for remainder of the meeting under *Public Bodies Admissions To Meetings Act 1960*, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.

HR08 Minutes from the last meeting. The minutes of the previous meeting held on 11th September to be agreed as a true and accurate record.

HR08 To resume the adjourned meeting to discuss a complaint recently received and decide on any actions