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MINUTES OF PROPERTY & INFRASTRUCTURE COMMITTEE MEETING
held on Monday 25th July 2022 at 7.00pm

Councillors present: Linda Ball, Margaret Bebbington, Philippa Biddlecombe, Robert Brown, Judi Morison, Pek Peppin Trevor Oats, Rob Worth
Clerk: Claire Craner-Buckley Deputy
In attendance: Katie Armstrong Business Apprentice, Chris Edwards Ansford Parish Council Chair

The meeting started at 19:00

2022

PI14 Apologies for absence
Apologies were received from Nick Crowley, Angela Piggott, Carly Franklin

PI15 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).
There were no declarations of interest.

PI16 Approval of Minutes of Property & Infrastructure Committee meeting of 23rd May 2022
RESOLVED: Subject to one minor typo, it was proposed by JM and seconded by RW and unanimously agreed that the minutes of the meeting be approved to be signed by the Chair at a later time.

PI17 Action points from previous meetings:
These will be covered by tonight's agenda except actions re Bins/litter at Cemetery and lighting at Pavilion- both actions to be taken forward.

PI18 Infrastructure:

a) Update on water refill station
An update was given by PB. KA has been working on this. A discussion took place about local water sources. KA will pursue with Wessex Water.

ACTION No 250722/1 PB/KA

PI19 Properties – Pavilion and Donald Pither Memorial Field

a) Update on the Pavilion project
RW gave a brief update. A meeting will take place with the appointed architect Charles Gillespie on 3rd August. The Cricket Club & Football Club are involved with the project. JM will produce an up to date S106 payments list.

ACTION No 250722/2 JM

TO asked about financial contributions to the project from APC and the Football Club & Cricket Clubs. JM advised that none of these organisations are currently contributing.

PI20 Market House:

a) Update on Assembly and Billiard Rooms (PP) –.
PP told the meeting that Listed Building Consent is still being awaited from SSDC Planning Dept. PP also told the meeting that RB has mended the clock. RB advised that the bell pull wire needs some attention. He suggested that the clock could be made more visible from inside the building. Also he has a friend who will work alongside him on keeping the clock maintained.

b) Update on the works to the roof/damp in Billiard Room – PB said that the damp area is now drying out following the work and repainting will follow soon.
Floor billiard room- a discussion took place about the floor's treatment- brushing, waxing and painting were all discussed. It was agreed that once LBC Planning Permission has been received a decision on the floor's treatment will be made.

c) Discuss the handrail up to the museum- RB is drawing up plans. Then he will go to a fabricator/blacksmith to match existing rails. **ACTION No 250722/3 RB**

d) To discuss the bench on the cobbles in front of the Market House-
PB advised that MS has made repairs to the often used bench at the front of the Market House. She advised that it will however soon need replacing. A discussion took place. It was agreed to seek 3 quotes for a replacement bench. **ACTION No 250722/4 PP & KA**

e) To consider quotes for heaters in the Museum: PB said that she has received 2 quotes & is waiting for the 3rd one.

f) SES emergency lighting: a quote has been received to undertake this work for £601.

g) CCTV: quote awaited, this will go to Full Council.

PI21 Fairfield

a) Update on siting of Outdoor Table Tennis table and to consider alternative provision of additional equipment at Fairfield.
Chris Edwards Chair of APC advised that all at APC were in support of the new picnic tables, however they had reservations about the proposed new concrete table tennis table. They are concerned about the cost and that it will be open to vandalism. They also feel it will be a problem to ask people to bring their own bat and ball and so they have voted against it.
JM said that the TT table is totally grant funded. The request had been to share the installation costs only. It was agreed that this cost would be emailed to APC and that they would reconsider the request. It was noted that the installation cost was £865 so APC were being asked for £288.
ACTION No 250722/5 CCB

b) To consider proposal from APC regarding suggested works following fire damage at Fairfield (No Mow May).
CE APC Chair told the meeting that he has met with the resident 3 times and that she has said that she is not intending to pursue this with her insurance company as she feels that the joint owners of the Fairfield (APC & CCTC) are responsible and should pay for the purchase of a split bamboo screen and 25 saplings. A full discussion took place.

PB proposed that CCTC support APC's estimate of cost of the boundary fence without prejudice. And that APC should contact their Insurance Company.
LB seconded the proposal.

A vote was taken with:
2 in support, 5 against and 1 abstention.

This will be taken to Full Council.

CE asked that CCTC contact their insurance company too.

ACTION250722/5 APC & CCTC to contact their Insurance Companies

PI22 Cemetery

a) Update on trees at Cemetery- LD to contact the Tree Preservation Officer.
ACTION 250722/6 LD

PI23 Jubilee Tree

a) To consider quotes for Jubilee Tree and bench

The location at the Churchfield Road/ Station Road junction had been agreed prior to the Jubilee Weekend. This will provide a 'Community stopping space'. A 30ft silver birch tree has been sourced from Sherborne Garden Centre. This can now be ordered. **ACTION 250722/7 KA/CCB**

A discussion took place regarding the accompanying bench and whether this should be wooden or metal or perhaps stone. It was agreed that metal was preferable. PP and RW will contact blacksmiths.

ACTION 250722/8 PP/RW

It was also agreed that the official plaque can be ordered **ACTION250722/9 KA**

PI24 Health and Safety

a) **Update on Play Inspection Reports-** PB told the meeting that she and MS had gone through the Report and that MS has an actions list to complete. It was agreed that this should be on the Agenda for the joint APC/CCTC meeting on 6th September 2022.

b) **Discuss provision of defibrillators in the town-** LB asked about the locations and responders. PB advised that they are located at The Fire Station, the Dentist, the DP Field toilets and at the Bowls Club. They belong to different charities who maintain them. It was agreed that anyone using them should phone 999 and they will be given full guidance on the procedure.

The meeting ended at 20.27pm

The next meeting of the Properties and Infrastructures Committee will be held on Monday 26th September 2022 at 7.00pm. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 15th September 2022.